

PROSPECTUS

1 AUTHORITY	The World Alzheimer's Table Tennis Championship will be organised by the Hellenic Table Tennis Federation , under the authority granted by the International Table Tennis Federation Foundation (ITTF) from 1 to 5 November 2023																																					
2 ORGANISER	Name Hellenic Table Tennis Federation Address 12, Agiou Konstantinou str., Omonia, Athens, 10431 Greece Tel +30 210-5227103 E-mail info@httf.gr website www.httf.gr																																					
3 LOC CHAIR	Name Konstantinos PAPAGEORGIOU Tel +30 210-5225879 E-mail 2023wtt4hf@gmail.com																																					
4 MEDIA & PRESS OFFICER	Name Manos Borsis Tel +30 693 263 7927 E-mail mporsism@gmail.com																																					
5 VENUE	Name The Two Aorakia Indoor Sports Arena, Heraklion Address 71601 A Street, Industrial Area of Heraklion. Crete (Greece) website http://www.crete-ibt.com/en/heraklion-arena																																					
6 EVENTS	6.1 Men's Singles Class 1 [Holder: No holder, as it's the 1 st World Alzheimer's Table Tennis Championships] 6.2 Women's Singles Class 1 [Holder: No holder, as it's the 1 st World Alzheimer's Table Tennis Championships] 6.3 Family members, caregivers and public.																																					
7 CLASSIFICATION SYSTEM	7.1 As there is a pilot event, there will be only a Class this year																																					
8 SCHEDULE	<table border="0"> <tr> <td>31st October</td> <td>Open practice day</td> </tr> <tr> <td>1st November</td> <td>Official arrivals day</td> </tr> <tr> <td></td> <td>17:45 Technical meeting and draw</td> </tr> <tr> <td></td> <td>19:00 Opening ceremony</td> </tr> <tr> <td>2nd November</td> <td>11:00 Singles Events, 1st rounds</td> </tr> <tr> <td></td> <td>15:00 -19:30 Activities for the players to be organised by volunteers talking different languages, games and cognitive activities (the presence of the caregivers is not mandatory). Free time for caregivers (they'll have time for them and a range of activities offered). The adequate arrangements to look after the people with Alzheimer's will be made by the event organisers.</td> </tr> <tr> <td>3rd November</td> <td>11:00 Singles Events, last rounds 1ststage +draws</td> </tr> <tr> <td></td> <td>15:00 -19:30 Singles Events, Consolation events</td> </tr> <tr> <td></td> <td>15:00 -19:30 Activities for the players to be organised by volunteers talking different languages, games and cognitive activities (the presence of the caregivers is not mandatory). Free time for caregivers (they'll have time for them and a range of activities offered). The adequate arrangements to look after the people with Alzheimer's will be made by the event organisers.</td> </tr> <tr> <td>4th November</td> <td>11:00 Singles Events Main Draw</td> </tr> <tr> <td></td> <td>15:00 -19:30 Consolation Events Finals</td> </tr> <tr> <td></td> <td>15:00 -19:30 Activities for the players to be organised by volunteers talking different languages, games and cognitive activities (the presence of the caregivers is not mandatory). Free time for caregivers (they'll have time for them and a range of activities offered). The adequate arrangements to look after the people with Alzheimer's will be made by the event organisers.</td> </tr> <tr> <td>5th November</td> <td>13:00 Singles Events Finals</td> </tr> <tr> <td></td> <td>14:00 -18:30 Activities for the players to be organised by volunteers talking different languages, games and cognitive activities (the presence of the caregivers is not mandatory). Free time for caregivers (they'll have time for them and a range of activities offered). The adequate arrangements to look after the people with Alzheimer's will be made by the event organisers.</td> </tr> <tr> <td colspan="2">Full Schedule information will be available on the event page and on ITTFFoundation.org</td> </tr> <tr> <td colspan="2">The general timetable could be adapted according to the number of entries.</td> </tr> <tr> <td>5th November</td> <td>Farewell party</td> </tr> <tr> <td>6th November</td> <td>Departures</td> </tr> </table>		31 st October	Open practice day	1 st November	Official arrivals day		17:45 Technical meeting and draw		19:00 Opening ceremony	2 nd November	11:00 Singles Events, 1 st rounds		15:00 -19:30 Activities for the players to be organised by volunteers talking different languages, games and cognitive activities (the presence of the caregivers is not mandatory). Free time for caregivers (they'll have time for them and a range of activities offered). The adequate arrangements to look after the people with Alzheimer's will be made by the event organisers.	3 rd November	11:00 Singles Events, last rounds 1 st stage +draws		15:00 -19:30 Singles Events, Consolation events		15:00 -19:30 Activities for the players to be organised by volunteers talking different languages, games and cognitive activities (the presence of the caregivers is not mandatory). Free time for caregivers (they'll have time for them and a range of activities offered). The adequate arrangements to look after the people with Alzheimer's will be made by the event organisers.	4 th November	11:00 Singles Events Main Draw		15:00 -19:30 Consolation Events Finals		15:00 -19:30 Activities for the players to be organised by volunteers talking different languages, games and cognitive activities (the presence of the caregivers is not mandatory). Free time for caregivers (they'll have time for them and a range of activities offered). The adequate arrangements to look after the people with Alzheimer's will be made by the event organisers.	5 th November	13:00 Singles Events Finals		14:00 -18:30 Activities for the players to be organised by volunteers talking different languages, games and cognitive activities (the presence of the caregivers is not mandatory). Free time for caregivers (they'll have time for them and a range of activities offered). The adequate arrangements to look after the people with Alzheimer's will be made by the event organisers.	Full Schedule information will be available on the event page and on ITTFFoundation.org		The general timetable could be adapted according to the number of entries.		5 th November	Farewell party	6 th November	Departures
31 st October	Open practice day																																					
1 st November	Official arrivals day																																					
	17:45 Technical meeting and draw																																					
	19:00 Opening ceremony																																					
2 nd November	11:00 Singles Events, 1 st rounds																																					
	15:00 -19:30 Activities for the players to be organised by volunteers talking different languages, games and cognitive activities (the presence of the caregivers is not mandatory). Free time for caregivers (they'll have time for them and a range of activities offered). The adequate arrangements to look after the people with Alzheimer's will be made by the event organisers.																																					
3 rd November	11:00 Singles Events, last rounds 1 st stage +draws																																					
	15:00 -19:30 Singles Events, Consolation events																																					
	15:00 -19:30 Activities for the players to be organised by volunteers talking different languages, games and cognitive activities (the presence of the caregivers is not mandatory). Free time for caregivers (they'll have time for them and a range of activities offered). The adequate arrangements to look after the people with Alzheimer's will be made by the event organisers.																																					
4 th November	11:00 Singles Events Main Draw																																					
	15:00 -19:30 Consolation Events Finals																																					
	15:00 -19:30 Activities for the players to be organised by volunteers talking different languages, games and cognitive activities (the presence of the caregivers is not mandatory). Free time for caregivers (they'll have time for them and a range of activities offered). The adequate arrangements to look after the people with Alzheimer's will be made by the event organisers.																																					
5 th November	13:00 Singles Events Finals																																					
	14:00 -18:30 Activities for the players to be organised by volunteers talking different languages, games and cognitive activities (the presence of the caregivers is not mandatory). Free time for caregivers (they'll have time for them and a range of activities offered). The adequate arrangements to look after the people with Alzheimer's will be made by the event organisers.																																					
Full Schedule information will be available on the event page and on ITTFFoundation.org																																						
The general timetable could be adapted according to the number of entries.																																						
5 th November	Farewell party																																					
6 th November	Departures																																					
9 ELIGIBILITY	The 2023 World Alzheimer's Table Tennis Championship is an event open to all players diagnosed with Alzheimer's , who are able to provide a medical certificate. Players are required to carry a consent letter to play from their doctor, issued no earlier than 30 days before the start of the competition.																																					
10 ENTRY & ACCREDITATION	10.1 The tournament is open to all players diagnosed with Alzheimer's disease from all around the world. We are aiming to promote the inclusion and the well-being of everyone and also we are aiming to bring as many countries as possible to the event , and promoting female participation. 10.2 Entry must be completed in the online system, no later than 1 August 2023, 23:59 CEST for the Early Bird official package discount or 1 October 2023, 23:59 CEST for the regular rate. The Organiser must be advised of any changes no later than 19th Oct 2023. 10.3 A copy of passport, photograph and a diagnosis certificate or similar, for each participant, must be entered through the online registration system.																																					

PROSPECTUS

11 ONLINE ENTRY SYSTEM

11.1 The ITTF Foundation only accepts online entries through the ITTF Online Entry System.

11.2 **Online Registration System -**
 2023 World Alzheimer's
 TT Championship

[CLICK HERE](#)

11.3 Confirmation of successful entry-form: an acknowledgment of the receipt of the entry form will be sent by email to the participants' official e-mail address (please, check the Spam folder regularly, if confirmation is not received).

12 LAWS AND REGULATIONS

12.1 The Championships will be conducted in accordance with the current **Laws of Table Tennis, the Regulations** for International Competitions and the Special Regulations for World Championships, as modified or **complemented by this prospectus.**

12.3 The **official language** for the World Alzheimer's Table Tennis Championships will be **English.**

12.4 In order to participate in the event, all **participants** must follow the **laws and rules as indicated in the Prospectus** and the Directives for the event.

13 SYSTEM OF PLAY

13.1 All matches in first stages, will be to the best of 3 games. For the final Main Draw, the matches will be to the best of 5 games.

13.2 All participation events for family members, caregivers and general public plus any of the consolation events, will be to the best of 3 games.

13.3 **Singles:** The competition will be played in two stages (if entries and time allows, even 3 stages):
 - First Stage: Groups of 3-4 players.
 - Second Stage: Knock-out.
 - Extra Stage (if possible): between 1-2 stages, of groups.

13.4 **Family members, caregivers and public:** The competition will be played in a simple Knock-out.

13.5 In singles events: there will be **consolation events.**

13.6 **Registration for family members, caregivers and public, will be until Thursday, 2nd November 2023, 18:00 CET, at the Info Desk, with the required form.**

13.7 **Registration for consolation events, will be directly to the umpire, just after losing or to the Referee, when the group matches are completed with the required form, until the draw for the next stage is done.**

13.8 As this championship is a **pilot project, the competition formats and the number of players in groups may be subject to change depending on the number of participants.**

14 TECHNICAL MEETING & DRAW

14.1 The Technical meeting will be held on 1 November at 17:45h at the Two Aorakia Indoor Sports Arena. Heraklion

14.2 Draw for singles: 1 November, at 18:15

14.4 The draw will be conducted based on the regulations of the ITTF Statutes.

15 EQUIPMENT

Table: Stiga Premium Contact. Total 18 tables for competition Blue
 Practice Tables Stiga Premium Contact. Total 16 tables for practice Blue
 Ball **STIGA Perform 40+ White *****
 Floor Taraflex flooring on venue wood (2 tables), venue wood (16 tables), gymnasium wood (16 tables)

16 HOSPITALITY

Option 1

Participation/Accreditation fee payment without hospitality

In case the participants choose Option 1 the Organisers will **not** offer an official hospitality package. The participants have to look after their own accommodation, transportation and meals. The participants will only pay the participation/accreditation fee.

Participation/accreditation fee for the players is fixed to	250,00	EUR €
Participation/accreditation fee for coaches, caregivers, medical staff and others is	150,00	EUR €
The farewell party (not included in the accreditation fee) costs an additional fee of	50 EUR €	

Note: The participation/accreditation fee is different of the entry fee that is explained in the **section 22.**

Option 2 Arina Beach Hotel (3*)**

Address **Kokkini Hani, 71500 Crete (Greece)**

Website www.arinabeach.gr

Single room per person per day	160,00	Euro €
Double room per person per day	110,00	Euro €

The official hospitality package includes **(5 nights minimum)**

- Accommodation (full board) in the selected hotel (lunch at the venue or hotel)
- All inclusive service for all drinks at the hotel
- Services and all tax charges inclusive
- Free transportation from/to the airport/hotel
- Free transportation shuttle service from/to the venue/hotel
- Participation / accreditation fee
- Entry fee
- Complimentary WiFi at the hotel and at the venue
- Farewell party

Room Reservation:

The deadline is by **1 October 2023, 23:59 CEST.**

Early Bird deadline is by **1 August 2023, 23:59 CEST.** Early birds get a discount (on the full price) **100,00 Euro €**

PROSPECTUS

Option 3 Arina Beach Hotel (4**)**

Address **Kokkini Hani, 71500 Crete (Greece)**
 Website www.arinabeach.gr

Single room per person per day	210,00	Euro €
Double room per person per day	150,00	Euro €
Quadruple room per person per day	125,00	Euro €

The official hospitality package includes **(5 nights minimum)**

- Accommodation (full board) in the selected hotel (lunch at the venue or hotel)
- All inclusive service for all drinks at the hotel
- Services and all tax charges inclusive
- Free transportation from/to the airport/hotel
- Free transportation shuttle service from/to the venue/hotel
- Participation / accreditation fee
- Entry fee
- Complimentary WiFi at the hotel and at the venue
- Farewell party

Room Reservation:

The deadline is by **1 October 2023, 23:59 CEST.**

Early Bird deadline is by **1 August 2023, 23:59 CEST.** Early birds get a discount (on the full price) **100,00 Euro €**

Option 4 Lyttos Beach Hotel (5***)**

Address **Anissaras, Hersonissos, 70014, Crete (Greece)**
 Website www.lyttosbeach.gr

Single room per person per day	228,00	Euro €
Double room per person per day	183,00	Euro €
Quadruple room per person per day	145,00	Euro €

The official hospitality package includes **(5 nights minimum)**

- Accommodation (full board) in the selected hotel (lunch at the venue or hotel)
- All inclusive service for all drinks at the hotel
- Services and all tax charges inclusive
- Free transportation from/to the airport/hotel
- Free transportation shuttle service from/to the venue/hotel
- Participation / accreditation fee
- Entry fee
- Complimentary WiFi at the hotel and at the venue
- Farewell party

Room Reservation:

The deadline is by **1 October 2023, 23:59 CEST.**

Early Bird deadline is by **1 August 2023, 23:59 CEST.** Early birds get a discount (on the full price) **100,00 Euro €**

17 PAYMENTS

Payment should be made in **EURC** currency by **direct Bank Transfer within 10 days** upon receiving an invoice from the **Local Organizing Committee (LOC)**, to the **bank account provided within the invoice.**

Payment has to be made by **covering all bank fees**, in connection with the bank transfers, after receiving the pro-forma invoice from the LOC.

To avail of the Early Bird rates before 1 August 2023, all payments must be made at the time of registration.

18 TRANSPORTATION

From **International airport of Heraklion (Crete) (IATA Code, HER)**

to the selected hotel and the venue and back.

Transportation will only be arranged when booking the full hospitality package (OHP)

Please check the **timelines/deadlines** in the section 21.

19 CANCELLATION POLICY

- 19.1 In the event of cancellation **before 30 September 2023, 23:59 CEST**, the amount prepaid will be refunded in full with a **40Euros handling fee per person.**
- 19.2 In the event of cancellation **after 30 September 2023, 23:59 CEST** and **before 17 September 2023, 23:59 CEST**, there will be a fee of **250Euros € per person** for any of the **official full hospitality packages (OHP)**, **65Euro € per player** if **non official package selected** and **40Euro € per any other participant** if **non official package selected.**
- 19.3 In the event of cancellation **after 17 September 2023, 23:59 CEST** and **before 3 October 2023, 23:59 CEST**, there will be a fee of **60% per person** for any of the **official full hospitality packages (OHP)**, **60% per player** if **non official package selected** and **60% per any other participant** if **non official package selected.**
- 19.4 In the event of cancellation **after 3 October 2023, 23:59 CEST**, there will not be any option of refunded.
- 19.5 **Any refund will be made after the event finishes.**

20 VISAS

For those who need a visa to enter Greece please contact the Local Organiser to get a letter of invitation at least 3 months in advance including the following data: full name, nationality, passport number, issued and expire dates, date & place of birth)

21 KEY TIMELINES/ DEADLINES

Summary of key timelines and deadlines:

Early Bird	1st August 2023, 23:59 CEST
Room Cancellation / Amendment (no fees)	1st September 2023, 23:59 CEST
Room Cancellation / Amendment (with fees)	17th September 2023, 23:59 CEST
Entries registration	1st October 2023, 23:59 CEST
Room Cancellation / Amendment (with more fees)	3rd October 2023, 23:59 CEST
Room Cancellation / Amendment (full charge)	From 3rd October 2023, 23:59 CEST
Payments/Bank transactions	15th October 2023, 23:59 CEST

PROSPECTUS

22 ENTRY FEE	<p>The entry fee is included in the Participation/Accreditation fee this year. The fee includes: a) Entry to the Singles tournament, b) Access to the players lounge, with drinks and snacks.</p>
23 AWARDS	<p>Medals for the winners, runners up and semifinalists in Singles of main events</p>
24 INFORMATION FOR PLAYERS	<p>24.1 By entering the Championship, participants agree to abide by all ITTF rules and by the rules polices (including signing the Conditions of Participation form) and by the rules and regulations of the Local Organising Committee. All entered, pairs and individual players agree to be under the auspices of the ITTF and its agents in all matters concerning television coverage, video internet webcasting, motion picture coverage, video and photographic coverage of any kind. Participants release all rights, or rights held by their agents or sponsors, in all matters relating to television and web casting coverage, video and motion picture coverage, internet and photographic coverage of any kind. A participant's refusal of above listed coverage may be subject to suspension or dismissal from the competition. Any participant, when called upon, must appear promptly to press conferences or medal presentations and follow the procedures set by the ITTF and the LOC. Doping control may be conducted in accordance with the relevant World Anti-Doping Agency (WADA) International Standards, ITA and ITTF Anti-Doping Rules. See the anti-doping section of the ITTF.com https://www.ittf.com/anti-doping/ for more details, including the list of prohibited substances and methods in force, doping control and, if applicable, the Therapeutic Use Exemption processes. □</p> <p>24.2 By entering the Championship, each participant confirms that they know that their personal data will be shared with the LOC, ITTF and ITTF Group, for the purpose of facilitation and enhancing their participation in the Championships who, in turn, undertake not to share it with any unauthorised person in any way.</p>
25 BETTING	<p>In the context of betting participants shall not, by any manner whatsoever infringe the principle of fair play, show unsporting conduct, or attempt to influence the course or result of a competition, or any part thereof, in a manner contrary to sporting ethics. Any violation of this principle shall be disciplined according to provisions of ITTF regulation 3.5.3.</p>
26 MEDICAL STAFF/DOCTOR	<p>There will be an official doctor for the tournament. While the stay is not medicalised.</p>
27 INSURANCE	<p>By entering the event, each participant must ensure that they have proper medical, travel, and other insurance.</p>
28 LIABILITY	<p>28.1 To the extent permitted by law, the ITTF and the LOC will not be liable for any direct (where unforeseeable), indirect or consequential loss or damage suffered by any participant of the Championships for their participation in the Championships. The ITTF's total aggregate liability to each participant of the Championships for any foreseeable direct losses, costs, damages or liabilities is limited to the price received by the ITTF from each such person from their participation. Loss or damage is foreseeable if either it is obvious that it will happen or if, at the time an agreement was made, both the ITTF and such person knew it might happen (for example, if the participant discussed it with the ITTF at the time of registration).</p> <p>28.2 Each participant will be responsible for all costs, losses and liabilities incurred by the ITTF as a result of any damage to the ITTF's property caused by them, their actions or the actions or omissions of those under their supervision or control whilst on the premises of the Championships.</p>
29 REFEREE	<p>Name Isabelle Beumier</p>
30 ITTF COMPETITION MANAGER	<p>Name Maher Ben Ahmed Tel +97466774035 E-mail mahmed@worldtabletennis.com</p>
31 ITTF EVENT MANAGER	<p>Name Ramon Ortega-Montes Tel +34 609 718 247 E-mail rmontes@foundation.itf.com</p>

We look forward to meeting you in Crete!